



**HONG KONG ARTS ADMINISTRATORS ASSOCIATION LIMITED (2020-2021)**  
**MINUTES OF THE 2021 ANNUAL GENERAL MEETING HELD ON 6 JANUARY 2022**  
**(THURSDAY) AT 6:30 PM AT THEDESK, 5/F, 95 QUEENSWAY, UNITED CENTRE,**  
**ADMIRALTY, HONG KONG.**

- Present:
- Mrs Vennie Ho (VH), Chairman
  - Dr Patrick Mok (PM), Vice Chairman
  - Ms Ribble Chung (RC), Honorary Secretary
  - Ms Connie Lam (CL), Board Member
  - Ms Flora Yu (FY), Board Member
  - Ms Enid Chung (EC), Board Member (through Zoom)
  - Prof Lena Lee (LL), Board Member (through Zoom)
- Apologies:
- Dr David Tsui (DT), Honorary Treasurer
  - Dr Celina Chin (CC), Board member
  - Ms Mandy Yiu (MY), Board Member
  - Mr Paul Tam (PT), Board Member
- Officer In Attendance:
- Ms Wendy Lam (WL), Manager
  - Ms Kelly Duen (KD), Assistant Manager
  - Ms Maggie Lee (ML), Officer

**1. MEMBERS PRESENT**

- 1.1 The Chairman welcomed members present and declared that a quorum was present as stipulated in the articles of the Association.
- 1.2 Proxy received from CC, DT, MY, Ms Heidi Lee, and Ms Kenix Docking.



## 2. MINUTES OF THE LAST AGM

- 2.1 There was no proposed amendment received, proposed by PM and seconded by RT, the minutes was duly approved.

## 3. CHAIRMAN'S ADDRESS

### 3.1 Board Members

All members remain on board this year. On behalf of the Association, VH would like to express gratitude to board members for their dedication and contribution in the past year.

### 3.2 Team Members

With the support of the Hong Kong Arts Development Council (HKADC) Year Grant and Arts Administration Internship Scheme, the Association's office manpower consists of 3 full-time staff and one 1part-time staff throughout the year, as well as 1 project staff for Cultural Leadership Summit and Essential Guide training course.

- 3.2.1 This year, we have worked closely with different educational institutes and received 10 interns for the internship placement We sincerely thank our partners for their contribution and support

- 3.2.2 KD will be leaving the Association in late January; we expressed our sincere gratitude to KD for her contribution during the past.

### 3.3 Financial Management

Under the Three-year Year Grant Programme of HKADC, the Year 2020- 2021 is the second year to be supported financially by a grant amount of HK\$881,800.

- 3.3.1 Other than the Year Grant Scheme, the Association also obtained four other grants, including Arts Administration Internship Scheme, Professional Arts Administration Training Programme, Support Scheme for Arts & Cultural Sector from HKADC, and Special Project from Home Affairs Bureau (HAB).

- 3.3.2 The Association is grateful that we have received close to HK\$2 million grant income to support the whole year's programmes and the Association's operational use, (nearly HK\$1 million increment compared to the Year 2019-2020). Sincere gratitude also goes to this year's Arts Relief Scheme with funding of



HK\$240,000, which helped us to keep going during this challenging time.

### 3.4 Membership

For the year 2020-2021 we are glad to have 247 individual members as of June 2021 and 10 Corporate Members including, Asia Society Hong Kong Center, Crafts On Peel Limited, Hong Kong Arts Centre, Hong Kong Arts Festival, Hong Kong Ballet, Hong Kong Chinese Orchestra, Hong Kong Dance Company, Hong Kong Philharmonic Orchestra, Tai Kwun, Youth Square, and Zuni Icosahedron.

### 3.5 HKAAA Channels

We have received over 400,000 visitors to our website and over 140,000 regular visitors revisit the job market page We also receive rapid growth of e-newsletter subscribers which stand for over 6,800. For the social media platforms, we have over 16,500 followers on Facebook and over 1,600 followers on Instagram.

### 3.6 Cultural Leadership Summit 2021: Value Creation in the Changing Game

Cultural Leadership Summit 2021 was successfully held in August 2021, with over 340 attendees, including speakers and partners.

Thanks for the support by our speakers, participants, partners, and Home Affairs Bureau (HAB). Details can refer to the Chairman's Report.

The next edition, Cultural Leadership Summit 2022, will be held in August 2022, more details will be announced in mid-2022.

### 3.7 Coming Events

Essential Guide 2022 will be held in March 2022 as hybrid events and Career Fair 2022 will be held in June 2022 as a physical event. Details will be announced soon.

3.8 VH would like to thank all the members for continuously supporting and participating in the Association's works We look forward to the next exciting year to come.

### 3.9 Appointment Of Auditors

Three quotations of audit firms were obtained for selection, and it was agreed that Douglas CPA (practicing) limited was the best-value-for-money firm.

3.9.1 Proposed by PM and seconded by DT the resolution to appoint Douglas CPA (practicing) limited as the external auditor of the Association until the next Annual



General Meeting of the Association.

#### **4 DIRECTORS' REPORT AND AUDITED ACCOUNTS**

4.1 Members noted the Audit Report and the Financial Statements for the period of 1 July 2020 to 30 June 2021. Members received and approved the reports.

4.1.2 The motion was adopted. Proposed by CL and seconded by RC, the motion was unanimously adopted.

#### **5 APPOINTMENT OF AUDITORS**

5.1 Three quotations of audit firms were obtained for selection, and it was agreed that Douglas CPA (practicing) limited was the best-value-for-money firm.

5.1.2 Proposed by RC and seconded by CL the resolution to appoint Douglas CPA (practicing) limited as the external auditor of the Association until the next Annual General Meeting of the Association.

#### **6 ELECTION OF DIRECTORS**

6.1 The following Board Members offered themselves for re-election as directors: Vennie Ho as Chairman, Patrick Mok as Vice Chairman, David Tsui as Honorary Treasurer, Ribble Chung as Honorary Secretary, Celina Chin, Connie Lam, Enid Chung, Flora Yu, Mandy Yiu, Paul Tam, and Lena Lee as Board Members.

6.1.2 Proposed by Vennie Ho and seconded by Paul Tam, the motion was unanimously adopted.

#### **6 A.O.B.**

There being no questions raised.

The meeting was adjourned at 6:46 pm.



Hong Kong Arts  
Administrators Association  
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Vennie Ho  
Chairman, Hong Kong Arts Administrators Association

Vetted by: Wendy Lam, Manager, Hong Kong Arts Administrators Association  
Prepared by: Kelly Duen, Assistant Manager, Hong Kong Arts Administrators Association